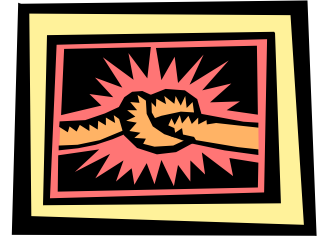


Job Descriptions

PROGRAM AID/CHALLENGE COURSE

Immediate Supervisor: Program Director/Challenge Course Director
Officer Supervisor: Camp Director



1. Assist in Challenge Course operation.
2. Assist with execution of challenge course activities as planned by Challenge Course Director.
3. Assist with checking of equipment for safety and needed repairs. Report needed repairs to Challenge Course Director.
4. Assist with securing all equipment at the end of each Challenge Course session.
5. Assist with keeping records on participants.
6. Assist with keeping the Challenge Course area clean.
7. Assist with end of season inventory & packing of materials and supplies.
8. Assist in supervising recreational activities for permanent staff as requested.
9. Archery Course - assist and be guided by your supervisor in this area.
10. Assist the Program Director in set up and execution of night programs.
11. Assist the Program Director in cleanliness and neatness of all program supplies.
12. Assist with Opening Day activities as assigned by Program Director or Camp Directors.
13. Sit with camper tables during meals and serve as a table monitor when needed.
14. Keep personal living quarters neat, clean and ready for inspection.
15. Be available to participate and assist with camp programs and activities as directed by your immediate supervisor and Camp Directors.

