

Job Descriptions

MAINTENANCE

Immediate Supervisor: Head Maintenance

Officer Supervisor: Camp Director



1. Collect trash from all camp facilities.
2. Assist in ground maintenance as directed by supervisor.
3. Daily check of bath houses and outdoor restrooms. Keep supplied with paper towels and at least 1 roll of tissue paper per toilet. Make sure all toilets are flushed and functioning properly.
4. Assist with unloading food and supply trucks.
5. Assist with the setting up and cleaning of juice breaks.
6. Assist with setting up for all programs as needed.
7. Assist with minor repairs as directed by caretaker.
8. Clean up and reset after evening programs.
9. Set up and clean program/class areas.
10. Keep Gator and Trailer clean. Clean out trailer daily.
11. Assist with camper luggage on opening and closing days.
12. Assist staff who are moving quarters as needed.
13. Keep personal living quarters neat, clean and ready for inspection.
14. Be available to participate and assist with camp programs and activities as directed by your immediate supervisor and the Camp Director.

