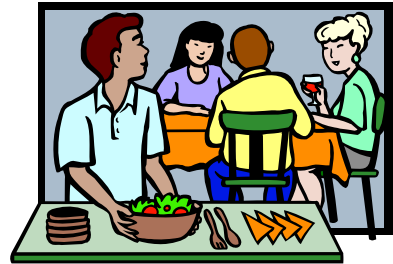


Job Descriptions

DINING ROOM HOST

Immediate Supervisor: Dining Room Supervisor

Officer Supervisor: Associate Camp Director



1. Before Meals
 - * Arrive 45 minutes before scheduled mealtime.
 - * Do pre-meal assignments given by Dining Room Supervisor.
 - * Wash hands before serving or putting out food.
 - * Wear bandannas or ball cap with hair pulled back. These are to be kept on throughout the meal.
 - * Wear serving gloves at all times while serving food.
 - * Wear closed toe shoes at all times while in dining room and working.

2. During Meals
 - * Serve food as directed by D.R. Supervisor or Cooks
 - * Pass out milk at the end of the serving line.
 - * Attend to camper tables and drink room as assigned.
 - * No sitting, eating or drinking during camper meal times.

3. After Meals
 - * Help with clearing of tables. Remove plates, silverware, and any other items that need to be washed. Take any unopened condiments back to the kitchen and put away.
 - * Wipe off tables and chairs.
 - * Sweep under each table after each meal. After evening meal sweep and mop floor.
 - * Reset tables for each meal.

4. Other duties
 - * Assist with canteen and staff snacks as assigned.
 - * Be available to assist nurse with head checks if assigned.
 - * Be available to participate and assist with camp programs and activities as directed by the Camp Director.
 - * Be available to assist in any way needed as directed by immediate supervisor or Camp Directors.

5. Keep personal living quarters neat, clean and ready for inspection.

